



BACK TO SCHOOL

What You Need To Know



OFFICE OF THE BRONX BOROUGH PRESIDENT RUBEN DIAZ JR.
SCHOOL STARTS THURSDAY, SEPTEMBER 8, 2011

1. DOCUMENTS NEEDED TO REGISTER NEW STUDENTS

✓Proof of home address. Families need to provide any two of the following:

- An original lease agreement, deed, or mortgage statement for the residence
- A current tax bill for the residence
- Documentation on letterhead from a federal, state or local government agency
- A NYCHA document
- Utility bill (gas, electric, or water, cable)
- Medical or insurance card with address
- Official payroll documentation from an employer such as a form submitted for tax withholding purposes or payroll receipt.

✓Proof of child's immunization

✓Child's transcript or most recent report card

✓Proof of child's birth; i.e. a birth certificate or passport

2. DETERMINE ZONED SCHOOL

Most elementary & middle schools are zoned. Your child's zoned school is determined by your home address. If you don't know your zoned school, **CALL 311** or contact your Borough Enrollment Office.

Students can also apply to charter schools, alternative schools, magnet schools or gifted and talented programs. For additional information on these options you can contact the Office of Family Engagement at (212)374-2323.

3. REGISTER YOUR CHILD

Starting September 1st through September 17th you can visit a Student Registration Center to register your child.

The two Bronx Student Registration Center Locations and hours of operation are as follows:

Hours: Monday-Friday, 8 a.m. – 3 p.m.

Theodore Roosevelt Educational Campus
500 East Fordham Road

P.S./I.S. 194

1301 Zerega Avenue (enter on Parker Street)

For questions concerning registration please call the following numbers:

Residents of School Districts 7, 9, and 10

(718)741-8495 or (718) 741- 8517

Residents of School Districts 8, 11 and 12

(718)828-2975 or (718) 828- 6426

Centers will be closed Monday, Sept. 5, in observance of Labor Day

4. FIND TRANSPORTATION TO SCHOOL

General Education Eligibility

Eligibility for transportation is determined based on grade level and the distance between your residence and the school.

Special Education Eligibility

State education law mandates that the City provide transportation for special education children residing in New York City to and from the school they legally attend. The type of transportation provided (yellow bus or MetroCard) is determined by the student's Individualized Education Program (IEP).

If you have any problems or questions with bus service you should contact the Office of Pupil Transportation (OPT) hotline at 718-392-8855.

FOR ENGLISH LANGUAGE LEARNERS:

To find out about available programs and questions concerning placement you should contact the Office of English Language Learners, at (212) 374-6072

For translation assistance, follow the instructions on the Language Assistance Sign at the entrance of every school building or Borough Enrollment Office. Assistance is available in many languages.

Recent immigrant students with foreign transcripts who want to register should have their transcripts translated to English either by a certified translation agency, their consulate, the school they wish to attend, or DOE.

DOE Translation and Interpretation Unit (718) 752-7373

FOR SPECIAL EDUCATION STUDENTS:

If you need additional assistance for Special Education Services, call the Committee on Special Education # 1, which serves:

Districts 7, 9 & 10:

(718)329-8001, (718)741-7070 or (718) 329-8091.

Districts 8, 11 and 12:

Committee on Special Education#2, at (718)794-7428 or (718)794-7429, (718)794-7490

Spanish (718)794-7429 or call 311.

BRONX BOROUGH ENROLLMENT OFFICES

Residents of districts 7, 9, or 10 only

1 Fordham Plaza, 7th floor, Fordham Road at Third Avenue (718-741-8495 or 718 741 8517)

Residents of school districts 8, 11 or 12 only

1230 Zerega Avenue, between Ellis & Newbold Avenues (718-828-2975 or 718 828 6426)

For additional help for parents, call the Office for Family Engagement and Advocacy Central Office at (212) 374-2323.