



## NYCEDC Nonprofit Capital Project Planning Workshop

NYCEDC is hosting a series of two-day workshops to educate nonprofits on the critical processes that lead to successful capital projects, presented by Penn Flood Consulting and Denham Wolf Real Estate Services. Executive level staff and board members from New York City nonprofit organizations are encouraged to participate.

**Dates: Monday, October 26<sup>th</sup> and Wednesday, October 28<sup>th</sup>**

Time: 8:30pm-5:00pm

Fee: \$150 per organization for two attendees

Location: 110 William Street,  
New York, NY Room 4A

Additional Workshop Dates To Be Announced

**REGISTER TODAY AT EVENTBRITE: <http://bit.ly/1OSN4a4>**

### Day 1

#### Organizational Strategic Planning & Board Engagement

Gain an understanding of the tools needed when undertaking a project, with an overview of strategic planning and board involvement during all phases of the project will be addressed.

#### Financial Oversight, Planning & Fundraising

This module will provide a high-level overview of capital budgets and planning; cash flow to cover operating costs; and a business plan to ensure the long-term sustainability of a capital project.

### Day 2

#### The Design and Construction Process

Learn about the pre-construction and construction processes; project cost-control methods; and how to assemble a project team of architecture/design professionals, owner's representatives, contractors, and other consultants.

#### Capital Discretionary Funding Process

NYCEDC will discuss New York City's project approval process and how to prepare for it. Discussion topics include prevailing wage requirements, the capital application process and project guidelines

Contact Priya Ananthanathan ([pananthanathan@edc.nyc](mailto:pananthanathan@edc.nyc)) or Tenzing Chadotsang ([tchadotsang@edc.nyc](mailto:tchadotsang@edc.nyc)) with questions. Interested attendees must participate in both days. Maximum two participants per non-profit organization. Prior approval is required for all other parties to attend.