

## **MEMORANDUM**

TO: All Community Board Applicants

FROM: Bronx Borough President Ruben Diaz Jr.

DATE: Summer 2011

RE: Community Board Application

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Thank you for expressing an interest in becoming a community board member. By completing the attached application you will take an important step toward making a difference in your community. Community boards bring government directly to the people and members play a vital role in ensuring that our neighborhoods receive the services they need to continue to thrive. Members consult with government agencies and elected officials regarding matters that directly impact the welfare of the district. Members also advise the City about the district's budgetary and capital needs, and help prepare the Community District Needs Statement.

The community board application process has three stages. First, all completed applications must be returned to my office for review. Approved applicants will be screened and interviewed by a representative from my office. *(NOTE: If an applicant is applying to be appointed upon the recommendation of their New York City Council Member, they should also meet with that council member.)* I will make the final decision on the appointment of all community board applicants.

***(NOTE: Only New York City residents, who either live, have a business, or other significant interest in the community district, are eligible to be considered for membership on a local community board.)***

Please read and complete the attached ***Community Board Application***. Attached to this application is also an explanation of the City's ***Code of Ethics for Community Board Members***. Please read and complete this portion. Community Board members, as unpaid public servants, are governed by the City's Conflicts of Interest Law (City Charter-Chapter 68). The laws' purpose is to ensure that public servants do not use or appear to use their public positions to benefit their private interests or those of their families or associates. Please read and sign this document to indicate that you understand and agree to adhere to the stated City Code of Ethics.

Again, thank you for your interest. Together we can build a better Bronx and a better New York.